

Forward Plan

Forward Plan October 2023 - January 2024

Denise Park, Chief Executive.

Democratic Services

Tel: 01254 585321

FORWARD PLAN

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The Local Authorities (Executive Arrangements), (Meetings and Access to Information) (England) Regulations 2012.

This is a formal notice under the above regulations that part of the Executive Board Meeting listed in this forward plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The matters likely to be considered in private are outlined in this forward plan.

Forward plan

The forward plan is a document that gives details of the items which require executive decisions in the near future by the Executive Board and are considered to be 'Key Decisions' relating to the Borough. Key Decisions are defined in the Council's Constitution (Part 5, section 4). The Executive Board will next meet on 9th August 2018. Brief details of the key matters to be discussed on that date are contained in this document.

The Council will as far as possible conduct business of the Executive Board in public. However, at certain times it will be necessary for items to be considered in private. Where this is the case the Board will resolve that the report needs to be considered in private (referred to as Part 2 matters) because an item contains confidential or exempt information. What constitutes exempt information is detailed in the Access to Information Procedure Rules in the constitution (Part 4, section 2) and summarised below.

When an item is to be considered in private the Council will state the reasons why public are to be excluded from the meeting. The reasons will be outlined on the forward plan and on the agenda.

Representations can be made by the public as to why any matters indicated to be considered in private should be considered in public. The representations must be made at least 5 clear days before the meeting to the Chief Executive at the Town Hall in writing and giving reasons for their views.

What is a key decision?

A key decision is a decision which would:

- result in the Council incurring expenditure which is or the making savings which are significant in terms of the Councils budget for that service or function to which the decision relates or;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

This Forward Plan contains Key Decisions to be taken by the Council's Executive Board during the period August 2018 to November 2018.

The Executive Board consists of the following Portfolios.

Leader
Adult Social Care & Health
Children Young People and Education
Environment & Operations
Public Health, Prevention and Wellbeing
Digital and Customer Services
Growth and Development
Finance and Governance

Councillor Phil Riley
Councillor Mustafa Desai
Councillor Julie Gunn
Councillor Jim Smith
Councillor Damian Talbot
Councillor Mahfooz Hussain
Councillor Qesir Mahmood
Councillor Vicky McGurk

A period of up to one hour will be allowed at each Executive Board meeting to enable members of the public to make statements or to ask questions of members of the Board. This must be delivered to the Chief Executive by 4.00pm on the day prior to the meeting. The next scheduled meetings of the Executive Board are:

2023

12th October, 9th November, 7th December

2024

11th January, 8th February, 7th March

If you would like to have copies of the documents considered, please speak to the Contact Officer listed for that item. For further information, please contact Phil Llewellyn on 585369.

Denise Park
Chief Executive

Leader

Adult Social Care & Health

Title	Subject	Consultation	Representations To	Documents Considered	Comments
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Domestic Abuse Commission					
Date of Entry	Update for Domestic Abuse Commission	None			
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Adults Social Care & Health					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Changing Futures East Lived Experience					
Date of Entry	To extend the existing contract by way of a waiver in line with an additional funding award	None			
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Adults Social Care & Health					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Albion Mill - proposal for transfer of services					
Date of Entry	Proposal to transfer Albion Mill Intermediate Care Services to single provider.	Consultation with various provider groups and staff.			
Date for Decision					
9 Nov 2023					
Portfolios Affected					
Executive Member for Adults Social Care & Health					
Wards Affected					
All Wards			Contact Officer		
Exempt Information?			Katherine White, Paula Snow		
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Changing Futures Lancashire Funding					
Date of Entry	A report to the Blackburn with Darwen Council Executive on the Changing Futures Lancashire Programme. The paper outlines the revised financial plan for January - March 2024 and also seeks approval to formally receive £2.027million from the Shared	None		Changing Futures Lancashire Funding and Financial Plan v3	
Date for Decision					
9 Nov 2023					
Portfolios Affected					
Executive Member for Public Health, Prevention & Wellbeing					
Wards Affected					
All Wards			Contact Officer		
			Ian Treasure		

	Outcomes Fund for 2024-25.				
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Children, Young People and Education

Title	Subject	Consultation	Representations To	Documents Considered	Comments
EB - Parent and Child allowance					
Date of Entry		None			
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Children, Young People and Education Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn with Darwen Youth Investment Fund					
Date of Entry	A report to inform	Both schemes included			

	Executive Board of the successful award of Youth Investment Funds by BwD BC. To request permission to delegate authority to the Strategic Director of Growth of Development to receive and defray the Youth Investment Fund and to seek Exec	in Youth Investment Fund, funding, specifically Darwen Youth Centre and Audley and Queen's Park Children centre have been undergone public consultation as part of the Planning Application Process for both schemes			
Date for Decision			Contact Officer		
7 Dec 2023			JMcCaughran		
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Growth and DevelopmentGrowth and Development					
Wards Affected	Board approval to appoint a contractor to develop Darwen Youth Centre and Audley and Queens Park Children Centre				
Audley & Queens Park; Darwen East					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Academy Conversions					
Date of Entry	To seek approval for officers to:	None			
September 2023					
Date for Decision	undertake the required statutory works		Contact Officer		
9 Nov 2023					
Portfolios Affected	following receipt of an academy order impose appropriate financial arrangements to mitigate schools entering into a deficit		Carol Grimshaw, Kirsty Thompson		
Executive Member for Children, Young People and Education, Executive Member for Finance and GovernanceChildren,					

Young People and Education	budget following receipt of an academy order				
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government reforms to Education to comply					
Date of Entry	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Schools and Education and to agree resultant restructuring, reshaping and reforming of the department to adapt and comply.	Consultation will take place with a range of stakeholders	Jo Siddle		Standing item - catch all
August 2018					
Date for Decision					
Not before 11th Mar					
Portfolios Affected			Contact Officer		
Executive Member for Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Policy and practice amendments in					
Date of Entry	The Executive Board will be asked to note a range of legislative and funding changes which may impact on SEND	Consultation will take place with a wide range of stakeholders	Jo Siddle		Standing Item
August 2018					
Date for Decision					
Not before 11th Mar					
Portfolios Affected			Contact Officer		

Executive Member for Children, Young People and Education	services particularly and may require changes within services to ensure the department is compliant.				
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
EB Q2 Fostering report					
Date of Entry		None			
September 2023					
Date for Decision					
9 Nov 2023					
Portfolios Affected			Contact Officer		
Executive Member for Children, Young People and Education			Louise Helm, Amy Brooks, Suzanne Kinder		
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
EB Youth Commissions					
Date of Entry	2 x Youth Commissions	None			

August 2023	via YPS: 1 x BYZ 1 x BRCT					
Date for Decision						
9 Nov 2023				Contact Officer		
Portfolios Affected				Imran Akuji, Jon McCaughey		
Executive Member for Children, Young People and Education						
Children, Young People and Education						
Wards Affected						
All Wards						
Exempt Information?						
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government reforms to Children's Social Care					
Date of Entry	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Children's Services and to agree resultant restructuring reshaping and reforming of the department to adapt and comply	Extensive consultation will take place with a range of stakeholders.	Jo Siddle		<ul style="list-style-type: none"> - Regional Adoption Agency and Adoption Reforms - Adoption Scorecards - Family Justice Review - Working Together to Safeguard Children - Ministry of Justice, Youth Justice Board, YOT Changes - Inspection Changes - Improvement Board Recommendations - Children and Families Act 2014 - Early Years
August 2018					
Date for Decision					
Not before 11th Mar					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected					
All Wards					

					Foundation Stag Framework 2014 - Pupil Premium - Counter Terrorism and Security Act - Health and Social Care Act 2012 - Child Care Regulation Reforms - Early Years funding/placements Standing Item
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Environment and Operations

Digital and Customer Services

Public Health, Prevention & Wellbeing

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Longer-term position and future use of					
Date of Entry	To note the results of a public consultation into the future use of Daisyfield Pools and the impact on the current users due to the continued closure of the site. To consider recommendations regarding the future of	A 4 week public consultation with residents, users and stakeholders of Daisyfield Pools will take place with respondents able to submit their views on line or by completing a paper copy of the consultation form.			
Date for Decision					
9 Nov 2023			Contact Officer		
Portfolios Affected					
Executive Member for Public Health, Prevention & Wellbeing			Martin Eden		

Wellbeing	Daisyfield Pools and the impact on users				
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
NHS Health Checks tender 2024-2027 award					
Date of Entry	Paper to request award of the NHS Health Checks service award to successful provider	None	Contact Officer Hayley Kilpatrick, Gillian Kelly		
July 2023					
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Adults Social Care & HealthPublic Health Prevention and Wellbeing					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Growth and Development

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Developer Contributions &					
Date of Entry	Approval of draft SPD for public consultation	None			
August 2023					

Date for Decision					
8 Apr 2024			Contact Officer		
Portfolios Affected			PMO Growth		
Executive Member for Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Climate Impacts Frameworks SPD					
Date of Entry	Approval of draft SPD for public consultation	None			
July 2023					
Date for Decision			Contact Officer		
8 Feb 2024			PMO Growth		
Portfolios Affected					
Executive Member for Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal of Land at Mellor Brook					

Date of Entry	Approval to dispose of land to a preferred developer following an informal tender subject to planning	None				
June 2023						
Date for Decision						
7 Dec 2023						
Portfolios Affected						Contact Officer
Executive Member for Growth and DevelopmentGrowth and Development						PMO Growth
Wards Affected						
All Wards						
Exempt Information?						
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No					

Title	Subject	Consultation	Representations To	Documents Considered	Comments	
Local Cycling and Walking Infrastructure						
Date of Entry	Approval of LCWIP and associated scheme prioritisation	None				
June 2023						
Date for Decision						
7 Dec 2023						
Portfolios Affected						Contact Officer
Executive Member for Growth and DevelopmentALL						PMO Growth
Wards Affected						
All Wards						
Exempt Information?						
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
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Maple Grove Blackburn/Morrisons					
Date of Entry	Approval to proceed with funding agreement to acquire and refurbish the multi-storey car park from Morrisons and to fund external works	None			
June 2023					
Date for Decision					
5 Sep 2024					
Portfolios Affected					
Executive Member for Growth and DevelopmentGrowth and Development					
Wards Affected					
Blackburn Central					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
St John's Refurbishment Scheme					
Date of Entry	Approval for Capital Programme Scheme and to proceed with contractor appointment and the refurbishment scheme	None			
June 2023					
Date for Decision					
9 May 2024					
Portfolios Affected					
Executive Member for Growth and DevelopmentGrowth and Development					
Wards Affected					
Blackburn Central					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Local Heritage List					
Date of Entry	Update of local heritage listings following Growth Lancashire recommendations & P&H Committee considerations	None	PMO Growth		
June 2023					
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Asset Management Review					
Date of Entry	Approval to proposals following review of Council's property estate	None	Simon Jones, PMO Growth		
June 2023					
Date for Decision					
8 Feb 2024					
Portfolios Affected					
Executive Member for Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
South East Blackburn LUF Scheme					
Date of Entry	Approval to appoint Balfour Beatty and the preferred design partner for progressing the detailed design of J5 improvement scheme and appoint a council TA	None	Contact Officer Simon Jones, PMO Growth		
June 2023					
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Growth and Development					
Wards Affected					
Blackburn South East; West Pennine					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Finance and Governance

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Update to Medium Term Financial Plan					
Date of Entry	To provide an update to the Medium Term Financial Plan	None	Contact Officer Dean Langton		
March 2023					
Date for Decision					
8 Jun 2023					
Portfolios Affected					
Executive Member for Finance and Governance					

Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Corporate Issues

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Revenue Budget Monitoring					
Date of Entry	To consider and approve the latest corporate revenue budget monitoring position, which may include key decisions.	Regular and frequent consultations with departments are an essential feature of the budget monitoring process.	Julie Jewson Tel: 585893		The reports are expected to be taken to August, November and February each year with an outturn report in June/July.
August 2018					
Date for Decision			Contact Officer		
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Environment & Operations, Executive Member for Public Health, Prevention & Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Adults Social Care & Health, Executive Member for Finance and Governance, Executive Member for Children, Young People and Education, Executive Member for Growth and Development					
Wards Affected					

All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Capital Budget Monitoring					
Date of Entry	To consider and approve the latest corporate Capital budget monitoring position, which may include key decisions.	Regular and frequent consultations with departments are an essential feature of the budget monitoring process.	Julie Jewson Tel; 585893 Contact Officer		The reports are expected to be taken to August, November and February each year with an outturn report in June/July.
August 2018					
Date for Decision					
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Adults Social Care & Health, Executive Member for Finance and Governance, Executive Member for Digital and Customer Services, Executive Member for Children, Young People and Education, Executive Member for Growth and Development, Executive Member for Environment & Operations, Executive Member for Public Health, Prevention & Wellbeing					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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